

**Mississippi State University
Notice of Proposed Sole Source Purchase**

256-112

Mississippi State University anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Commodity or commodities to be purchased (make, model, description):

Alpha Video – Services for previously purchased equipment

2. Explanation of the need to be fulfilled by this item(s), how it is unique from all other options, and why it is the only one that can meet the specific needs of the department:

Alpha Video is the only company that has the capacity, tools, and knowledge to service their unique cameras & items that we had previously purchased through them.

3. Name of company/individual selling the item and why that source is the only possible source that can provide the required item(s):

Alpha Video

4. Estimated cost of item(s) and an explanation why the amount to be expended is considered reasonable:

SERVICES to assist in maintaining the various equipment that was previously purchased through Alpha Video - \$22,939.08

5. Explanation of the efforts taken by the department to determine this is the only source and the efforts used to obtain the best possible price:

No other organizations were contacted as Alpha Video is the only company that can provide services to their own cameras as it is unique equipment.

Any person or entity that objects and proposes that the commodity listed is not sole source and can be provided by another person or entity shall submit a written notice to:

Jennifer Mayfield, CPPO
Interim Deputy Director of Procurement & Contracts
jmayfield@procurement.msstate.edu

Subject Line must read "Sole Source Objection"

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, MSU determines that the commodity in the proposed sole source request can be provided by another person or entity, then MSU will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If MSU determines after review that there is only one (1) source for the required commodity, then MSU will appeal to the Public Procurement Review Board. MSU will have the burden of proving that the commodity is only provided by one (1) source.